General Statement of Policy Prohibiting Harassment

It is the policy of Sweetwater County School District Number One, State of Wyoming (the “District”) to maintain an educational and employment environment that is free from harassment or violence based upon another individual’s sex, sexual orientation, marital status, race, religion, national origin, or disability. The District prohibits such harassment and violence as various forms of unlawful discrimination. A detailed statement of this policy is contained in Policy File GBCC and JFCL.

Report of Alleged Harassment or Violence

Complainant ______________________________________________

Home Address _______________________________________________________________

School Address _______________________________________________________________

Home Phone ________________________________________________________________

School Phone ________________________________________________________________

Date(s) of Alleged Incident(s) __________________________________________________

Name of person you believe harassed or was violent toward you or another person.

______________________________________________________________________

If the alleged harassment or violence was toward another person, identify that person.

______________________________________________________________________

Describe the incident(s) as clearly as possible, including such things as: what force, if any, was used; any verbal statements (i.e. threats, requests, demands, etc.); what, if any, physical contact was involved, etc. (Attach additional pages if necessary.)

______________________________________________________________________

______________________________________________________________________

______________________________________________________________________

______________________________________________________________________
Where and when did the incident(s) occur?

List any witnesses who were present.

This complaint is filed based on my honest belief that __________ has harassed or has been violent to me or to another person. I hereby certify that the information I have provided in this complaint is true, correct and complete to the best of my knowledge and belief.

(Complainant Signature)

(Date)

Received by ________________________________________________________________

(Date)