

## **APPROVAL OF HANDBOOKS AND DIRECTIVES**

In order that pertinent Board policies, district regulations, and departmental and/or school rules and procedures may be known by all staff members and students affected by them, district administrators and principals are granted authority to issue staff and student handbooks as found necessary and desirable.

It is essential that the contents of all handbooks conform with district wide policies and regulations; it is also important that all handbooks bearing the name of the district or one of its school be of a quality that reflects credit on the district. Therefore, the Board expects all handbooks to be approved prior to publication by the Board and/or superintendent.

The Board shall review and approve the district wide personnel handbooks and the high school student handbook that the contents of both may be accorded legal status of Board-approved policy and regulation. The superintendent shall use his judgment as to whether other specific handbooks need Board approval; however, all handbooks published shall be made available to the Board for informational purposes.

Adopted 7/11/77