

EDUCATIONAL PROGRAM DEVELOPMENT

The Board of Trustees of Sweetwater County School District Number One, State of Wyoming, directs the schools under its jurisdiction to provide an educational program in accordance with uniform standards defined by Wyo. Stat. § 21-9-101, as amended, and regulations of the State Board of Education adopted pursuant to Wyo. Stat. § 21-2-304(a).

The Board of Trustees expects its administrators and staff to regularly evaluate the education program and to recommend modifications or changes in curriculum content as well as the addition or deletion of courses to the educational program in accordance with this policy.

The Office of Curriculum and Instruction is responsible for coordinating the development and revisions or modifications of curriculum for Wyoming Common Core Knowledge and Skill areas. Content area departments, grade level instructors, or curriculum committees may make a recommendation to the Office of Curriculum and Instruction to initiate a review, development, or improvement process for their area or the Office of Curriculum and Instruction may initiate the process, in accordance with this policy.

A department, faculty, or curriculum committee, composed of teachers and an administrative liaison, will review research based processes and applicable content and performance standards for the area, analyze the current curriculum and instructional courses and make recommendations for changes, additions, deletions, or other improvements. The Office of Curriculum and Instruction and chair of the department or committee will present the recommendations to appropriate decision teams and/or task forces which includes the Administrative Leadership Team and Leadership Cabinet. Additional decision teams and/or task forces might include, but not be limited to, the Community Curriculum Council, grade level teachers, content area teachers, or District task forces. Once the curriculum recommendation or course recommendation has gained the approval of the appropriate decision teams and/or task forces, the curriculum document will be presented to the Superintendent and the Board of Trustees for official approval.

All recommendations for curriculum or course changes or additions will include a component specifying staff certification requirements, staff development requirements, anticipated costs and expenses, including recommendations for instructional materials and technology resources that best match the revised curriculum.

LEGAL REFERENCE: Wyo. Stat. § 21-9-101 and Wyo. Stat. § 21-2-304(a)

Adopted: date of manual adoption
Revised 12/10/90; 02/09/98; 12/09/13

School District #1, Sweetwater County, Wyoming